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We prepare and distribute materiel management policy and guidance information to staff elements and units throughout the command. These bulletins provide management policy or guidance of current interests to Commanders, Directors of Logistics/ Chiefs of Logistics Divisions, and Chiefs of Materiel Management. We authorize local reproduction.

Army Medical Department Logistics
Mandate for Electronic Class VIII Requisitions
Expires upon 2 years of the publication date

1. Reference: U.S. Army Medical Command, Operations Management Bulletin No. 7-00, dated, 11 Dec 00.

2. The Installation Medical Supply Activities (IMSAs) are mandated to establish an electronic ordering process with all major external customers by 1 October 2002. Electronic ordering implies that a remote connection is established and data is transferred from the customer to the supporting IMSA. It is imperative that our peacetime and wartime logistics operations move to electronic ordering.

3. The IMSA will use Theater Army Medical Management Information System (TAMMIS), Defense Medical Logistics Standard Support (DMLSS), or the applications of TMIP/MC4/ DMLSS-AM to accept electronic orders from customers.

a. The IMSA may excuse minor, infrequent customers from electronic ordering. The MTF Commander will request an exception to this policy for major external customers not establishing an electronic ordering process. The request will also acknowledge both parties efforts to establish electronic processes.

b. In October 2001, the TAMMIS Customer Assistance Module (TCAM) was incorporated into the TAMMIS baseline. The TCAM provides a remote order entry capability that allows customers who do not operate an automated supply system to create a remote connection to the Class VIII source of supply TAMMIS server. The TCAM is a primary tool for enacting this aspect of the policy. The IMSA will distribute the TCAM software to the appropriate customers and assist with training and establishing necessary connections. The TCAM software and technical support are available from the TAMMIS Project Office Customer Support Desk at (210) 395-8533. It is a Windows-based application that is easy to install and use; the requirements for hardware, installation, and training are minimal.

c. Shortcomings in communications or medical logistics automation will be identified as each IMSA moves to electronic ordering. Coordination will be made with the Logistics Systems Division, OACSLOG, MEDCOM to overcome challenges and report progress.

4. Progress toward the goal of electronic order entry will be tracked by each IMSA and reported monthly through RMC channels to the MEDCOM. The metric will be the percentage of lines ordered from external customers received via electronic order entry (EOE) from the customers. The initial reporting format is attached.

5. We acknowledge the tremendous progress the Regional Medical Commands have made in supporting customers and employing automated systems. Many IMSAs have already employed TCAM and are replacing manual processes. Additionally, the Regional Logistics Systems Analysts are assisting with identifying and overcoming barriers to electronic ordering. The intent of this policy is to set a high standard for electronic ordering of all Class VIII requests, and then work together to make it happen.

6. Our points of contact are MAJ Mark Dole and CPT David Sloniker, Office of the Deputy Assistant Chief of Staff for Logistics, commercial 210-221-6435 or DSN 471-6435.

FOR THE COMMANDER:

Encl

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Table 1. Preliminary Metric for Electronic Ordering with Sample Data.

IMSA: [nominal data]
Date: [nominal data]

		External Customers Unit ID	Component	Primary Method of Ordering	# of Electronic Orders	# of Paper Orders	Comments
Customers with TAMMIS	1	123 CSH	Active	TAMMIS			
	2	123 MLB	Reserve	TAMMIS			
	3	123 CSH	Reserve	Manual DA2765			Malfunctioning TAMMIS COTS.
	4	DMSO, 123 DIV	Active	TAMMIS			Received new TAMMIS Server.
	5						
	6						
	7						
	8						
	9						
	10						
Customers without TAMMIS	1	123 Vet Detachment	Active	DD2765			Conducting TCAM training. Expected completion in 30 days.
	2	123 MED Detachment	Active	TCAM			
	3	123 Brigade	Active	MILSTRIP Disk			Coordinating electronic connection with Corps Surgeon office.
	4	NG CL VIII Manager	National Guard	TCAM			Established single financial account with multiple DODAAC
	5						
	6						
	7						
	8						
	9						
	10						
Total Number of Lines Ordered via Electronic Methods							
Total Number of Lines Ordered							
% EOE							

% EOE* = NUMBER OF LINES** ORDERED VIA EOE / TOTAL NUMBER OF LINES ORDERED

* Metric applies to orders from external customers only. External customer is defined as a customer with a primary (not "dummy") DODAAC; i.e., wk4123, FM4285

** "line" ordered (means an individual supply transaction) regardless of quantity. These may be multiple lines in an order. Reporting period will be the same as the period 1st EOM processing. Reports will be posted via medlogspt.com